

## **Crisis & Reablement Service Care worker**

**Responsible to:** Crisis Team Manager, Crisis Coordinator that will line manager for the post

**Hours of work:** Variety of hours to be worked

**Location:** Brighton & Hove

### **Main purpose of the job:**

To deliver care within clients home providing short term (up to 2 weeks) personalised care to people in later life returning home from hospital or in a Crisis subject to Commissioner specification.

### **Key Duties and Responsibilities:**

- Receive direct referrals from Coordinator on duty between 8.00am and 7.00pm including weekends and public holidays as required and agreed within the Rota.
- Support clients of the service in their home within the limits of the service, including low level personal care as required, and ensure the client is aware of the agreed service.
- Carry out check phone calls as agreed with the Manager.
- Conduct ongoing basic risk assessments as part of the 1<sup>st</sup> Call visit pack
- Inform the Coordinator on duty immediately of any issues or concerns about clients or the work in general.
- Liaise with the Coordinator on duty with reference to on-going cases.
- Liaise with other Care Assistants to ensure continuity of service provision and exchange of necessary information.
- Maintain clear and accurate records of contacts with clients and pass these details to the Coordinator on duty at the end of each day.
- Fully complete all the necessary forms.
- Ensure an adequate supply of the necessary materials is held at all times ie disposable gloves, aprons, masks, hand gel etc
- Attend team meetings and participate in training and other development activities as appropriate.
- Keep an accurate record of all hours worked and expenses incurred and submit claims online at regular intervals.
- The post holder will undertake such other duties as may be reasonably required and will be expected to work effectively with others, to use initiative and make a positive contribution to the work of Age UK West Sussex, Brighton & Hove.

### **Equal opportunities**

Age UK West Sussex, Brighton and Hove is committed to anti-discriminatory policies and practices and it is essential that the post holder is willing to make a positive contribution to their promotion and implementation.

### **Scope of job description**

This job description reflects the immediate requirements and responsibilities of the post. It is not an exhaustive list of the duties but gives a general indication of work undertaken which may vary in detail in the light of changing demands and priorities. Substantial changes will be carried out in consultation with the post holder.

### Person specification Crisis & Reablement service Care Worker

<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Ability to work alone on own initiative in a domiciliary situation	√	
Good communication	√	
Have experience of working in the community	√	
Be able to maintain accurate records	√	
Have a good understanding of the needs of older and vulnerable people	√	
Ability to carry out basic Risk Assessments	√	
Good computer skills including using main Microsoft packages as well as experience with different IT systems	√	
Willing to work towards NVQ 2 or equivalent in Care	√	
Ability to work as a team and alone when necessary using own initiative	√	
Have a flexible approach to work to include working weekends and Public holidays as agreed on a rota	√	
Full driving license and use of car for work	√	
Experience of care work		√
Effective organisational skills including information, resources and time management.		√
NVQ Care Level 2 or Care Certificate		√