# **Volunteer Application Form**

# **Personal Details:**

|  |  |
| --- | --- |
| **Title** |  |
| **First Name** |  |
| **Surname** |  |
| **Preferred Pronoun(s)** |  |
| **Date of Birth** |  |
| **Address** |  |
| **Postcode** |  |
| **Email** |  |
| **Mobile phone number** |  |
| **Home telephone number** |  |

**Volunteer Opportunities:**

Please see our website for current volunteering opportunities:

<https://www.ageuk.org.uk/wandsworth/get-involved/volunteer/>

**Please tick all services which you wish to be considered for:**

|  |  |
| --- | --- |
| **Advice** |  |
| **Befriending** |  |
| **Community Engagement** |  |
| **Digital Inclusion Programme (DIP)** |  |
| **Reception** |  |

**Please tick one preferred option –** we cannot guarantee that you will be able to be placed with this service:

|  |  |
| --- | --- |
| **Advice** |  |
| **Befriending** |  |
| **Community Engagement** |  |
| **Digital Inclusion Programme (DIP)** |  |
| **Reception** |  |

**About yourself:**

Why are you interested in volunteering for us?

Have you done any voluntary work before? - *If so please tell us a little more about who you volunteered for, for how long, about your role and what you did etc.*

What could you bring to Age UK Wandsworth? - *This is an opportunity to show how aspects of your life experience, skills, training, hobbies or interests could be benefit our organisation and the larger community.*

Do you speak any additional languages? – *If so please detail here.*

**Your availability:**

Please let us know the day(s) and time(s) that you may be available to volunteer including weekends and evenings if relevant;

Please let us know of any other times when you would not be available e.g. school holidays, exam periods, or other fixed commitments.

**Where did you hear about volunteering with us?** Please select all that apply.

|  |  |
| --- | --- |
| **Word of mouth** |  |
| **Age UK National website** |  |
| **Age UK Wandsworth website** |  |
| **Age UK Wandsworth staff/volunteer** |  |
| **Social media post** |  |
| **Poster campaign** |  |
| **Local library** |  |
| **Other** |  |

If other please specify below

**References**

Please provide the details of two people that we can approach for references. At least one referee should be a professional contact. If you do not have employment experience, a college tutor or voluntary service supervisor’s details may be provided. These should be people who have known you for at least one year and should not be a relative or friend. (Please ensure your referees know that they will be contacted as your application cannot proceed without their return. All references must be in written form, we cannot accept verbal references).

Reference 1

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  |
| **Preferred Phone Number** |  |
| **Address** |  |
| **Relationship to referee** |  |

Reference 2

|  |  |
| --- | --- |
| **Name** |  |
| **Email** |  |
| **Preferred Phone Number** |  |
| **Address** |  |
| **Relationship to referee** |  |

**Disclosure & Barring Service Check**

We require a new Disclosures & Barring Services check for all applicants. Having a criminal record is not in itself a barrier to volunteering and we will only take relevant convictions into account.

(Under the amendments to the Rehabilitation of Offenders Act 1974, certain convictions and cautions are considered 'protected' and will not be revealed on a DBS check. Guidance and criteria can be found on the Disclosures & Barring Service website).

|  |  |  |
| --- | --- | --- |
| **Do you give your permission for Age UK Wandsworth to carry out this check?** | **Yes** | **No** |
| **Have you ever been convicted of a crime, cautioned, warned or reprimanded in the UK or in any other country, including all unspent convictions? (If you answer yes to this, we may contact you to discuss before submitting your DBS application)** | **Yes** | **No** |

**Entitlement to Work or Volunteer**

If you are not a UK or Irish citizen, it is important to check you are permitted to volunteer or undertake ‘unpaid work’ in addition to your main reason for entering the country to avoid jeopardising your visa status. Please consult the UK Border Agency website for updated information:

<https://www.gov.uk/contact-ukvi-inside-outside-uk>.

**Communications & Consent**

We require your consent to be able to communicate with you. You can withdraw your consent or change your mind at any time by contacting us on 020 8877 8940, emailing [info@ageukwandsworth.org.uk](mailto:info@ageukwandsworth.org.uk) or by writing to us at Age UK Wandsworth, 549 Old York Road, London SW18 1TQ. You can find out more information in our Privacy Notice. We can provide a hard copy on request.

|  |  |  |
| --- | --- | --- |
| Do you consent to Age UK Wandsworth contacting you regarding your volunteering post? | **Yes** | **No** |

Preferred method of communication – Please tick one

|  |  |
| --- | --- |
| **Email** |  |
| **Phone** |  |
| **Post** |  |

You can withdraw your consent at any time by contacting us on 020 8877 8940, emailing [info@ageukwandsworth.org.uk](mailto:info@ageukwandsworth.org.uk) or by writing to us at Age UK Wandsworth, 549 Old York Road, London SW18 1TQ; you can find out more information in our Privacy Notice. We can provide a hard copy upon request.

**Equal Opportunities (OPTIONAL)**

Respect for diversity and difference is one of Age UK Wandsworth's core values and we aim to make volunteering accessible to all. Our funders require us to collect monitoring data to ensure that we are providing an inclusive service. All data collected is kept confidential and you can help us by completing this section, thank you.

**Do you identify as:**

|  |  |
| --- | --- |
| **Male** |  |
| **Female** |  |
| **Self identify** |  |
| **Prefer not to say** |  |

If you ticked ‘self identify’ please enter details below:

**Age:**

|  |  |
| --- | --- |
| **18-25** |  |
| **26-40** |  |
| **41-55** |  |
| **56-64** |  |
| **65 and over** |  |
| **Prefer not to say** |  |

**Are you:**

|  |  |
| --- | --- |
| **Employed** |  |
| **Unemployed** |  |
| **Retired** |  |
| **Student** |  |
| **Other** |  |
| **Prefer not to say** |  |

If you ticked ‘other’ please enter details below:

**Do you identify as a member of the LGBTQ+ community?**

|  |  |
| --- | --- |
| **Yes** |  |
| **No** |  |
| **Prefer not to say** |  |
| **Self describe** |  |

If you ticked ‘Self describe’ please enter details below:

**Do you have a religious affiliation?**

|  |  |
| --- | --- |
| **Yes** |  |
| **No** |  |
| **Prefer not to say** |  |
| **Self describe** |  |

If you ticked ‘Self describe’ please enter details below:

**Do you have a disability?**

|  |  |
| --- | --- |
| **Yes** |  |
| **No** |  |
| **Prefer not to say** |  |

If you ticked ‘Yes’ please share any details of how we can support you below:

**Ethnicity:**

|  |  |
| --- | --- |
| **Arab** |  |
| **Asian Bangladeshi** |  |
| **Asian British** |  |
| **Asian Chinese** |  |
| **Asian Indian** |  |
| **Asian Pakistani** |  |
| **Black African** |  |
| **Black British** |  |
| **Black Caribbean** |  |
| **Mixed White and Asian** |  |
| **Mixed White and Black African** |  |
| **Mixed White and Black Caribbean** |  |
| **White British** |  |
| **White Gypsy or Irish Traveller** |  |
| **White Irish** |  |
| **White Roma** |  |
| **Any other ethnic background** |  |
| **Prefer not to say** |  |

If you ticked ‘other ethnic background please enter details below:

**Declaration**

The information provided on this form will be used to help us decide whether to recruit you as a volunteer - this is our ‘legitimate interest’ under data protection law. It will be kept confidential, and will only be seen by those staff involved in the recruitment process. Should your application be unsuccessful, we will retain these details for 6 months before deleting your information (unless you contact us to request that it be deleted). In signing this statement, you are giving explicit consent (as defined by General Data Protection Regulation) to Age UK Wandsworth to hold and process information pertinent to your application subject to the constraints of the regulation.

I give my consent for Age UK Wandsworth to store and process my information as per the declaration above, and declare that to the best of my knowledge the information provided on this form is correct. I will inform Age UK Wandsworth as soon as possible if anything changes.

|  |  |
| --- | --- |
| **I agree** |  |
| **I disagree** |  |

**Signed:** 

**Date: **

Please email your completed application to [volunteering@ageukwandsworth.org.uk](mailto:volunteering@ageukwandsworth.org.uk)

You can also post your application to:

Age UK Wandsworth (Attn: Volunteering)

549 Old York Road

Wandsworth

London

SW18 1TQ