

AGE UK WALTHAM FOREST

JOB DESCRIPTION:

<u>Job Title:</u>	Window cleaner
<u>Salary:</u>	£13.15 per home
<u>Hours:</u>	Mon-Fri; zero hours contract
<u>Responsible to:</u>	Community services manager
<u>Based at:</u>	Remote working

Job purpose:

You will provide a reliable, friendly window cleaning service, washing the ground floor outside windows at the front of the house. You will use basic equipment including bucket and sponge, cloth and squeegee.

This is a valuable service, ensuring that the windows let in as much light as possible, that window frames are kept in a good condition, and enabling people to have pride in their home.

This is one of Age UK Waltham Forest's high quality, paid-for services to help older people enjoy living in their own homes, and enabling them to remain as independent as possible.

Key Responsibilities.

- To carry out the window cleaning job using basic equipment including cloths, sponge and squeegee to wash ground floor windows (front only).
- To wipe all ground floor window frames and window sills
- To complete the task in a professional manner with good communication to ensure that the client is confident with the work being done.
- To ensure your own equipment is in good working condition.
- To carry out basic administration including collection of fees using card machine, recording payments and giving a receipt.
- Make referrals to Age UK Waltham Forest colleagues for specialist support if any concerns.

Please download an application form and full job description from the Age UK Waltham Forest website - <https://www.ageuk.org.uk/walthamforest/about-us/work-for-us/>

Job Type: Zero hours contract; employed or self employed

Salary: £13.15 per home cleaned

EXPERIENCE & PERSONAL SKILLS:
Experience of window cleaning people's homes
Owning well-maintained selection of cleaning equipment
Ability to establish rapport quickly with service users
Good level of spoken and written English
Being reliable, trustworthy and punctual
Understanding of the principles of confidentiality in relation to client information and records
LEGAL REQUIREMENTS
Enhanced DBS check (arranged before start in role)