

**PERSON SPECIFICATION – DIGITAL OUTREACH WORKER**

Criteria	Essential	Desirable
Education and Training	Good standard of education, literacy & numeracy skills	Digital qualification/digital delivery experience
Experience	<p>Working in community and/or delivery of services</p> <p>Working in a person centred approach</p> <p>Knowledge and understanding of Digital exclusion and digital health training for people with dementia and their carers</p> <p>Knowledge and understanding of confidentiality issues</p> <p>IT literate and familiar with Excel, Outlook, Word and Powerpoint</p> <p>Knowledge of Data Protection</p>	<p>Working with older people/ providing services for older people</p> <p>Working with volunteers</p> <p>Dementia awareness</p> <p>Digital delivery background</p> <p>Experience of Safeguarding</p>
Skills	<p>An interest and awareness of the needs of older lonely people and the issues around digital exclusion</p> <p>Ability to develop good relationships with a wide range of people, including stakeholders, clients, professionals etc.</p>	<p>Good organisation skills</p> <p>Flexibility and to be able to work with a variety of organisations</p> <p>Ability to look for gaps in currently delivery</p>

	Ability to deal sensitively with a wide range of individuals Ability to think out of the box to provide solutions for those who have barriers to learning	
Other Requirements	Flexible Good networking skill and ability to identify key organisations for signposting Good knowledge of the geographical area	