



J O B V A C A N C Y

Accounting Technician

35 hours per week, Permanent Position

£22,604 pro rata per annum

We are looking for a self-motivated, enthusiastic, well organised individual to assist the Finance Manager with the operation of all financial systems, the prompt and efficient implementation of financial policies, ensure the effective and efficient recording and controls for accounting data, including all income and expenditure, payroll, taxation, Banking, and Fixed Assets.

The ideal candidate will be educated to at least an AAT technical qualification and essentially have an excellent working knowledge of Excel and Sage accounts and payroll.

This post is subject to DBS Enhanced Disclosure.

To request an application pack you can email enquiries@ageuksunderland.org.uk or download one directly from our website www.ageuksunderland.org.uk. Alternatively send a large SAE for 93p to Age UK Sunderland, Bradbury Centre, Stockton Rd, Sunderland. SR2 7AQ. Tel: 0191 5141131. CV's are not accepted for this role.

Age UK Sunderland is an Equal opportunities Employer

Registered Charity 1086995

Closing date: Friday 28th March 2025 at 9am prompt

Interview Date: Thursday 3rd April 2025

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Certificate No. 88Q10781