

ALF Kudos Awards- Staff and Client Nomination form

Name of person nominated	
Job title of person nominated	
Place of work	
Department	
Guidelines for the Kudos Awards <ul style="list-style-type: none"> Employee has completed their 6-month probation (except for outstanding new addition, however Line manager must be informed) Employee has completed their Alf training Nominations will be kept on file for 90 days and will be considered with all nominations for Alf Kudos Awards 	
<p>Please submit your nomination following the criteria below: (Give specific examples. An additional sheet may be used if necessary.)</p>	
Staff Nomination Categories Please select one of the following- <ul style="list-style-type: none"> Outstanding New Addition Outstanding Customer Service Outstanding Commitment to the Charity 	
Performed job above and beyond expectations:	Examples-
Dealt with customers in a polite and courteous way:	Examples-
Showed professionalism, care or an in depth knowledge of services:	Examples-
Demonstrated good listening and adaptability skills:	Examples:
Additional Comments:	

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*Nominating staff do not have to provide their name

Your name/ Customer Name*		Date	
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Please return completed form to askaboutalf@ageukkentriders.org.uk