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| **CONFIDENTIAL** **Application Form For**  **Befriender** | | **Age UK logo** | | | | |
| **Surname** | | First Names | | | | |
| Address | | **Title** | | | **DOB** | |
| **Phone No.** | | | | |
| **Email** | | | | |
|  | | | | | | |
|  | | | | | |  |
| **Qualifications -** Please list **ALL** professional or academic qualifications you have | | | | | | |
| Qualifications | Dates  **From To** | | Subjects/ Levels | | | |
|  |  | |  | | | |
| Current Training Courses | | | | | | |
| **Course Title** | Dates From To | | Training Institution | | | |
|  |  | |  | | | |
| Training - Please list any short courses you have taken (expand on a separate sheet if necessary) | | | | | | |
| **Details** | | | | Dates From To | | |

|  |  |
| --- | --- |
| **Previous Experience In Befriending/Caring Role** (Paid & Voluntary) | |
| **Details** | Dates  **From To** |
|  |  |
| Employment History – Include all with current role first | |
|  | |
| Any Experience of Working With Older People | |
|  | |
| How do you meet The Person Specification Criteria for this Role? | |
| **How do you fulfil the Primary & Main Tasks of being a Befriender?** | |
|  | |
| **Confirmation of Availability – please confirm you are available 4 hours per day after 10am (NOT WED).** | |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | |  | Monday | Tuesday | Wednesday | Thursday | Friday | Home Visits | | Morning |  |  |  |  |  |  | | Afternoon |  |  |  |  |  |  | | |
| **Do you speak any other Languages? (please give details)** | |
| **Additional Information to Support Your Application.** Please include any interests and hobbies  **(expand on a separate sheet if necessary)** | |

**HEALTH**

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| --- |
| **Is Is Is there anything concerning your medical history or state of health that you feel we should know?** |

DRIVING

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| **Do you hold a Current Driving Licence?**  **If yes is it Provisional or Full?**  **Do you have use of a car?** |

|  |  |
| --- | --- |
| **Criminal convictions**  Due to the nature of our business you may be required to submit to a Disclosure and Barring Service check  (Formerly the Criminal Records Bureau, either at the ‘Standard’ or ‘Enhanced’ level (dependent on the extent to which the post involves contact with vulnerable people). Any enhanced disclosures made by the DSB will remain strictly confidential  **You may be asked at interview whether you have any unspent convictions, cautions, reprimands or**  **warnings.**  **Do you agree to a DBS Check? YES NO UPDATE SERVICE** | |
|  | |
| **REFERENCES** Due to the nature of the work, we require **2 references, 1 must be a professional reference.** | |
| **1st Referee – Professional Reference** Name **Position Held**  **Contact prior to interview? Yes € No €**  **Address** | **2nd Referee –** Name **Position Held**  **Contact prior to interview? Yes € No €**  **Address** |
| **Post code:** | **Post code:** |
| **Tel No:** | **Tel No:** |

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| DECLARATION **I confirm that the information I have given is to the best of my knowledge, true and complete. I understand that my application will be disqualified, or if already appointed as a volunteer counsellor, disciplinary action will be considered, if I have knowingly given false information.**  **SIGNATURE** **DATE** | |
| **Please return to:** | **Befriending Admin**  **Age UK Manchester or** [**befriending@ageukmanchester.org.uk**](mailto:befriending@ageukmanchester.org.uk)  **20 St Ann’s Square**  **Manchester**  **M2 7HG** |