DECLARATION OF ELIGIBILITY TO WORK IN THE UNITED KINGDOM

**PRIVATE & CONFIDENTIAL**

UK Immigration legislation, in particular the Immigration, Asylum and Nationality Act 2006, is designed to prevent illegal working in the UK. To prevent illegal working it is necessary that employers carry out document checks on all prospective employees. These checks are required to ensure that employees demonstrate that they are eligible to work in the UK.

**Please complete by ticking where applicable and sign before submitting with your application form.**

**Full Name:**

**Post Applied For:**

1. Are you applying for a vacancy from outside the UK? (i.e. you do not currently live in the UK)

**YES NO**

2. Do you have permission to work in the UK?

**YES NO**

3. If you answered YES to question 2 is this because:

 a) You are a British citizen with a full British passport?

**YES NO**

 b) You are a European Economic Area (EEA) National, and you can work in the UK

 without requiring a permit OR your passport clearly states you are eligible to work in the UK?

**YES NO**

 c) Any other reason**?**

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| --- |
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**Please sign and date the declaration below:**

‘I declare that all the answers are true and accurate to the best of my knowledge’.

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**NOTE TO ALL APPLICANTS**

If you are invited to interview and subsequently made a conditional offer of employment, you will be asked to provide confirmation that you are eligible to work in the UK. We will need to see original documents before we are able to start the contract of employment. We will tell you which documents we need to see when we make the conditional offer of employment. If you are unable to provide documentation that establishes, you have permission to work in the UK then Age UK Hull reserve the right to withdraw their offer of employment. It is therefore important that you bring in the documents that we ask for NOT LATER than the first day of your employment otherwise your start date will be amended to reflect the date on which we were able to verify your eligibility to work. These requirements to check documents apply to all potential employees regardless of nationality or eligibility type.