

# Join our team as a Driver!

Age UK Hillingdon Harrow and Brent is a caring charity dedicated to "creating a world where everyone can love later life". We rely on the generous support of people like you to make it happen.

We are seeking a dedicated and reliable Volunteer Driver and/or Driver's Mate to support our retail shops by providing essential transportation services. This is an important role that ensures the smooth operation of our shops, helping to transport goods, supplies, and occasionally staff or volunteers. As a Volunteer, you will be making a significant contribution to our community and helping us to deliver an excellent service to our customers.

#### What you will be doing:

- **Transportation of Goods:** Safely transport goods and supplies between our retail shops, warehouse, and other locations as needed. This includes loading and unloading items, ensuring they are securely stowed during transit.
- **Timely Deliveries:** Ensure timely delivery of goods, maintaining a schedule and adhering to agreed delivery times.
- **Customer Service:** Provide friendly and courteous service to all customers and staff, acting as a representative of our Charity and maintaining a positive image.
- **Compliance:** Adhere to all road safety regulations and organisational policies, including, lone working, health and safety regulations.

#### What we are looking for:

- Valid UK driving licence, with a clean driving record
- Experience in driving a van or similar vehicle is preferred
- Good physical health, capable of lifting and carrying items
- Excellent time management and organisational skills
- Strong interpersonal skills and a friendly, approachable manner
- Ability to work independently and as part of a team
- Reliable, punctual, and committed to the role
- A positive attitude and willingness to support the charity's mission

#### **Benefits of Volunteering:**

- Gain valuable experience and skills in logistics and customer service
- Meet new people and be part of a friendly team.
- Develop new skills and enhance your CV.
- Support a worthwhile cause and make a difference in your community.

• Receive training and support from our dedicated staff

## **Time Commitment**

• A minimum commitment to the shifts applied of 3 months

### Our commitment to you:

- We will make sure that you receive appropriate training for the role, and that you have the support of a member of staff.
- We offer a range of benefits to our volunteers and will also cover agreed out-of-pocket expenses

### How to Apply:

If this sounds like you, we'd love to hear from you! Please sign up to be a volunteer by going to <u>www.ageukkhhb.org.uk/volunteer</u> and fill in our quick and easy form or please email <u>volunteering@ageukhhb.org.uk</u> or call 020 8756 3040 if you have any accessibility needs.

Thank you for your interest in volunteering with us. We look forward to welcoming you to our team and working together to support our cause.

This role outline is binding in honors only and is not intended to be legally binding.

Age UK HHB is an equal opportunity employer

Age UK Hillingdon Harrow and Brent is committed to safeguarding and promoting the welfare of all older people and children within the London Borough of Hillingdon Harrow and Brent

