

Join Our Team as an E Bay Volunteer!

Age UK Hillingdon Harrow and Brent is a caring charity dedicated to “creating a world where everyone can love later life.” We rely on the generous support of people like you to make it happen.

Are you a digital whiz with a knack for selling things online? We're on the hunt for a dynamic E bay Volunteer to join our team!

You'll be at the heart of our efforts to raise awareness about our work for older people and supporting sales through our Retail Stores.

What You'll be doing :

- Listing Items: Photograph and describe items accurately for eBay listings
- Stock Management: Organise and manage inventory to ensure items are ready for listing
- Pricing: ensuring our prices are competitive
- Customer Service: Respond to email inquiries from potential buyers
- Shipping: Prepare and ship sold items promptly and efficiently

What we looking for:

- Basic knowledge of eBay and online selling platforms
- Good organisational skills and attention to detail
- Ability to take clear photographs and write accurate descriptions
- Basic computer skills, including familiarity with email and online payment systems
- Strong communication skills and a friendly, helpful attitude

What you will gain:

- Experience in online retail
- Develop organisational skills
- Contribute to a meaningful cause and make a difference in the community

Time Commitment:

- Regular commitment of at least 3-4 hours a week but the hours are flexible to fit your schedule

How to Apply:

If this sounds like you, we'd love to hear from you! Please sign up to be a volunteer by going to www.ageukhnb.org.uk/volunteer and fill in our quick and easy form or please email volunteering@ageukhnb.org.uk or call 020 8756 3040 if you have any accessibility needs.

Join us and help make a real impact in our community. We can't wait to work with you!

This role outline is binding in honors only and is not intended to be legally binding.

Age UK HNB is an equal opportunity employer

Age UK Hillingdon Harrow and Brent is committed to safeguarding and promoting the welfare of all older people and children within the London Borough of Hillingdon Harrow and Brent.

INVESTORS IN PEOPLE
We invest in people Silver



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