

VOLUNTEER APPLICATION FORM

**Personal Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Surname:** |  | | | **First Name:** |  |
| **Title:** |  | | | **DOB:** |  |
| **Address and postcode:** | |  | | | |
| **Home Telephone Number:** | | |  | | |
| **Mobile Number:** | | |  | | |
| **Email Address:** | | |  | | |

**Emergency Contact Details:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Telephone Number:** |  |
| **Address (if different to yours):** |  |
| **Relationship to you:** |  |

**Volunteer Role**

|  |
| --- |
| **Which volunteer role are you interested in? (please see current volunteering role outlines)** |
|  |
| **How did you find out about volunteering with Age UK Enfield?** |
|  |

**Availability**

|  |  |
| --- | --- |
| **What days and times are you available?** |  |
| **When are you available to start volunteering?** |  |

# Further Information About Yourself

|  |  |  |  |
| --- | --- | --- | --- |
| **Please outline any skills, interests, hobbies or previous experience relevant to your interest in volunteering.** | | | |
|  | | | |
| **What is your objective in becoming a volunteer?** (eg self-development, spare time, interest, training opportunities) | | | |
|  | | | |
| **Do you speak any other languages/ sign languages?** If yes would you be willing to assist with translation should the need occur? | | | |
|  | | | |
| **Would you like us to know about any special, cultural or access requirements?** | | | |
|  | | | |
| **In order for us to offer any appropriate support, please provide details of any pre-existing health conditions/disabilities.** | | | |
|  | | | |
| **Disclosure of Criminal Convictions**  We require all volunteers to declare whether or not they have any unspent convictions, cautions, reprimands or warnings? Please note that applications are treated individually and having a criminal conviction will NOT necessarily prevent you from volunteering for Age UK Enfield. | | **Do you have any unspent convictions, cautions, reprimands, or warnings?** | |
| If yes please give details on a separate sheet  Yes  No | |
| **Do you hold a current driving licence?** | Yes  No | **Do you have use of a car?** | Yes  No |

References

Please give the names and addresses of two people, (not relatives) whom you have known for at least two years, whom we can contact for references.

Reference 1:

|  |  |
| --- | --- |
| **Name:** |  |
| **Address and postcode:** |  |
| **Email address:** |  |
| **Contact telephone number:** |  |
| **How long and in what capacity do they know you:** |  |

Reference 2:

|  |  |
| --- | --- |
| **Name:** |  |
| **Address and postcode:** |  |
| **Email address:** |  |
| **Contact telephone number:** |  |
| **How long and in what capacity do they know you:** |  |

If your circumstances mean that you are unable to provide current references or have a query as to what this means, we will be happy to discuss this with you.

|  |  |  |  |
| --- | --- | --- | --- |
| *To the best of my knowledge, I confirm the information provided in this application form is true and complete.* | | | |
| Signed: |  | Date: |  |

**Please return this form via email to** [**volunteering@ageukenfield.org.uk**](mailto:volunteering@ageukenfield.org.uk)

**or via post to:** FREEPOST RTZR-XHYL-EUZB Age UK Enfield, John Jackson Library, 35 Agricola Place, Bush Hill Park, EN1 1DW

Age UK Enfield is Registered in England and Wales No. 3352062 Registered Charity No. 1063696

**PLEASE NOTE THE FOLLOWING**

1. All volunteers are expected to treat all older people, children and anyone else involved with Age UK Enfield with respect and without discrimination in accordance with our equal opportunities principles. Further information on what this means is included in the volunteer induction training. Age UK Enfield acknowledges and welcomes differences and diversity and we shall strive to develop equality of opportunity at all levels of working practices, including service provision, volunteer activity and recruitment practices. We are committed to involving people with disabilities
2. As an organisation working with vulnerable people, certain volunteer roles are considered exempt from the provisions of the Rehabilitation of Offenders Act 1974 and any convictions must be declared. For these roles, it will be necessary to carry out a DBS check. If you are applying for one of these roles, you will be contacted to complete the DBS form

### AGE UK WILL NOT DIVULGE THIS INFORMATION TO ANY THIRD PARTY

**From time to time, Age UK Enfield would like to tell you about other services we offer, please may we add your contact details to our database:**

**(Please tick the relevant box)**  **Yes o No o**

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