

## Become a Volunteer Activity Facilitator at the Marie Lloyd Centre

### Background

#### About Us:

The Marie Lloyd Centre is a vibrant hub that houses a range of organizations including Age UK East London, Hackney Carers, Choice in Hackney, The Huddleston Centre, The Holly Street Luncheon Club, and MRS Independent Living.

Why not step into the heart of Hackney's vibrant community with us at the Marie Lloyd Centre, where we host a variety of essential services and activities for older adults, people with disabilities, carers, and our wider community partners. Together, we can create a supportive environment that thrives on inclusivity and community.

#### Your Role:

As a Volunteer Activity Facilitator, you'll lead or support fun, creative, and engaging activity sessions designed to bring people together and create lasting connections. From gardening and art to singing, knitting, or quizzes, your contribution will inspire joy and build community spirit.

Whether you're brimming with creative ideas, have a passion for helping others, or simply enjoy working with people, this is your chance to make a real impact.

<b>Where</b>	Age UK East London Marie Lloyd Centre 329 Queensbridge Rd, London E8 3LA
<b>Commitment</b>	<ul style="list-style-type: none"> <li>Once DBS completed, minimum of 6 months but would ideally prefer more of a longer term commitment.</li> <li>Interview in person or on Teams</li> <li>Volunteer workday commitment: opportunity to volunteer weekdays a few hours from 9:am30-5:30pm.</li> </ul>
<b>Purpose of Role</b>	<ul style="list-style-type: none"> <li>Lead and facilitate inclusive activity groups based on your skills and interests.</li> <li>Create a welcoming and positive environment for all participants.</li> <li>Support participants during activities to ensure everyone feels included and valued.</li> <li>Foster social connections and promote community well-being through meaningful experiences.</li> <li>Keep the activity space organized, safe, and ready for use.</li> <li>Collaborate with staff and other volunteers to improve activities and share ideas.</li> </ul>
<b>Support Provided</b>	<ul style="list-style-type: none"> <li>Comprehensive safeguarding training and support throughout your journey.</li> <li>Assistance with your DBS application process.</li> <li>Regular supervision and guidance from experienced staff.</li> <li>Access to peer group sessions to share experiences and grow together.</li> <li>Opportunities for additional training and personal development.</li> </ul>

<b>Skills and attributes Required</b>	<ul style="list-style-type: none"> <li>• Enthusiasm for working with diverse groups and fostering a sense of community.</li> <li>• Great communication and interpersonal skills.</li> <li>• Creativity and a positive attitude.</li> <li>• Organizational skills and good timekeeping.</li> <li>• A passion for supporting others and contributing to the Centre’s success.</li> <li>• No previous volunteering experience is required – just a willingness to learn and grow.</li> <li>• Applicants must be aged 18+.</li> </ul>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• <b>Making a Difference:</b> Volunteering allows you to have a tangible impact on someone's life, particularly those in vulnerable situations. Helping older people can provide a strong sense of accomplishment and purpose.</li> <li>• Emotional Rewards</li> <li>• Intergenerational Connections</li> <li>• Learning and Skill Development</li> <li>• Enhancing Career Prospects</li> <li>• Building Empathy and Compassion</li> <li>• Giving Back to the Community</li> <li>• Social and celebration events</li> <li>• Exclusive invites to join and support community projects</li> <li>• Monthly volunteer newsletter</li> </ul>
<b>How to apply</b>	<p><b>Online</b></p> <ul style="list-style-type: none"> <li>• Apply through our <b>website</b>:  <a href="https://www.ageuk.org.uk/eastlondon/get-involved/volunteer2/application-form/">https://www.ageuk.org.uk/eastlondon/get-involved/volunteer2/application-form/</a></li> <li>• Contact us via email at <a href="mailto:volunteering@ageukeastlondon.org.uk">volunteering@ageukeastlondon.org.uk</a> or on 0208 981 7124</li> </ul> <p><b>In person:</b>  You can drop off your CV or leave your contact details at one of our offices below and the Volunteering team will be in touch with you.</p> <p><b>Tower Hamlets Head Office</b>  82 Russia Lane  London, E2 9LU</p> <p><b>Tower Hamlets Activities Centre</b>  Merchant Street Hub  Tower Hamlets Methodist Church  1 Merchant Street  E3 4LY</p> <p><b>Newham Office</b>  655 Barking Road  Plaistow, London, E13 9EX</p> <p><b>Hackney Office and Activities Centre (Marie Lloyd Day Centre)</b>  29 Queensbridge Road E8 3LA</p>

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## Volunteer Journey:

Embark on your volunteer journey with us in just a few simple steps:

<b>Week 1</b>	<ul style="list-style-type: none"> <li>• Application received</li> </ul>
<b>Week 2 - 3</b>	<ul style="list-style-type: none"> <li>• Arrange an interview: Our Volunteering Manager will contact you to arrange interview, either in person or via MS Teams. This is a chance for us to find out more about you and for you to learn about the role.</li> <li>• Undertake Disclosure and Barring Service (DBS) check, we will arrange this for you. Once it's been processed, your DBS certificate will be posted to your home address.</li> <li>• Provide references: We will ask you to provide two references to support your application.</li> </ul>
<b>Week 3 - 4</b>	<ul style="list-style-type: none"> <li>• Complete online training: You'll need to complete some online training, including Adult Safeguarding and any other relevant courses for your role.</li> <li>• Induction plan: We will put together an induction plan to help you settle into your role.</li> </ul>
<b>Week 4 – 8</b>	<ul style="list-style-type: none"> <li>• Submit your DBS certificate: Once you receive your DBS certificate, please email a clear photo or scanned copy to our Volunteer Team. If you have any questions or need help with this, please get in touch with the Volunteer Team.</li> <li>•</li> <li>• Meet your project lead/supervisor: You'll be introduced to your project lead or supervisor, who will guide you through your role. They will provide you with an induction, explain your tasks, and answer any questions you may have. Your project lead/supervisor will continue to support you while you volunteer with us.</li> <li>•</li> </ul>
<b>Ongoing</b>	<ul style="list-style-type: none"> <li>• Get started in your role: You'll begin volunteering as outlined in your role description.</li> <li>• Monthly volunteer catch-ups: We offer monthly group sessions via MS Teams, led by the Volunteering Manager. These sessions are a space to meet other volunteers, ask questions, share experiences, and discuss any challenges.</li> <li>• Ongoing support: Your line manager and the Volunteering Team are always available if you need any support or have questions.</li> <li>• Take part in social and celebration events.</li> </ul>

## Do you have any questions

Feel free to reach out with any questions by email at [volunteering@ageukeastlondon.org.uk](mailto:volunteering@ageukeastlondon.org.uk) or on 02089817124 or pop into any of our offices (listed above) to chat with a member of our team.