

## **JOB DESCRIPTION**

**Post Title:** Support Worker – Dementia Day Opportunities

**Reporting Line:** Team Leader – Dementia Day Opportunities

**Summary of post:** To deliver person centred support to individuals living with dementia in a range of community settings, including within community buildings (Day Opportunities) , home visits when required in small social groups.

## **Duties and Responsibilities**

### **Job Summary**

1. To deliver person centred support to individuals living with dementia in a community day support setting.
2. To help prepare and plan the delivery of a range of stimulating activities with individuals living with dementia in line with their requirements.
3. To be able to respect, identify and support the emotional needs of people living with dementia.
4. To work as part of a team and liaise with other team members and communicate any concerns to the team leader.
5. Ensure the active involvement and empowerment of service users through all aspects of the role.
6. Undertake these duties within a framework that recognises the diversity of clients and encourages equality and opportunity for all.
7. To undertake home visits when required to meet the needs of this client group
8. To step into supervisory role when required to support the Team Leader and delivery of the Day Opportunities service
9. Maintain an awareness of local/national initiatives in respect of the development of day support services and working with this client group.
10. To undertake training appropriate to the job requirements.
11. To work in accordance with the governments Covid safe working guidelines at all times
12. To undertake other reasonable tasks as may be required by team leader.
13. To have regard to Health and Safety aspects of establishment, staff and clients in line with the charity's policies and procedures relevant to this service.

**Skills**

1. Must be a driver and have your own vehicle to fulfil the role
2. Must be able to work flexibly as required according to the needs of the client and the service
3. Be able to conduct suitable activities at day support in liaison with the Team Leader in developing activities the clients have requested.
4. Be caring, compassionate and understanding of the diagnosis of dementia
5. Be an active team member contributing to a positive, happy experience for the clients
6. Maintain or contribute to support plans and on each client and other relevant paperwork.

All staff have an individual responsibility to comply with the organisation’s policies and practices.

This job description will be reviewed annually in line with appraisals.

Employee Signature.....Date.....

*Please print name* .....

**This position is subject to an enhanced DBS check and satisfactory references**

## Person Specification: Support Worker DDO

	Essential	Desirable	Tested At
<b>Knowledge and Experience</b>			
Experience of working with and/or supporting older people with dementia (can be through personal experience or within a professional setting).	✓		
Experience of working with older people in a Day Opportunities setting may be an advantage but is not compulsory.		✓	
<b>Skills and Abilities</b>			
Have the ability to deliver person centred support to individuals living with dementia in a community day support setting.	✓		
To be able to help prepare and plan the delivery of a range of stimulating activities with individuals living with dementia in line with their requirements.	✓		
To be able to respect, identify and support the emotional needs of people living with dementia.	✓		
To be able to work as part of a team and liaise with other team members and communicate any concerns to the team leader.	✓		
To be able to work proactively to ensure the active involvement and empowerment of service users through all aspects of the role.	✓		
To work in an empowering and inclusive manner and to recognise the diversity of clients and encourages equality and opportunity for all.	✓		
To be able to undertake home visits when required to meet the needs of this client group		✓	
To be able to step into supervisory role when required to support the Team Leader and delivery of the Day Opportunities service	✓		
To be able to keep up to date with local/national initiatives in respect of the development of day support services and working with this client group.		✓	
To undertake training appropriate to the job requirements.	✓		

To be able to work in accordance with the governments Covid safe working guidelines at all times	✓		
To be flexible and undertake other reasonable tasks as may be required by team leader.	✓		
To have regard to Health and Safety aspects of establishment, staff and clients in line with the charity's policies and procedures relevant to this service.	✓		
To have own vehicle and a full have full driving licence.	✓		
<b>Personal Qualities</b>			
Caring and compassionate	✓		
Warm	✓		
Friendly	✓		
Approachable	✓		
Helpful	✓		
Flexible	✓		