



Welcome from the Support at Home Service Manager

April 2024

Dear Applicant,

Thank you for your interest in the role of **Support Worker**

The Support at Home Service is a new service designed to provide support for older people in their own homes in order to maintain their independence. We are now looking to recruit an additional staff member so that we can expand the service.

This is a zero-rated contract, so hours are not guaranteed, but the positive side of this is that you are able to work on days and at times that work for you and your life. If you are offered the position, the work is likely to start with just a few hours a week and then build up gradually to the number of hours you want to work.

We are looking for a committed and enthusiastic person who is flexible, with a driving licence and access to your own transport, as well as excellent inter-personal and communication skills.

The job description and person specification for the role is attached.

To apply, please send your CV with an additional supporting statement on no more than 2 sides of A4, explaining how you meet the person specification to: lisa.baker@ageukbexley.org.uk. If you do not have a CV and would prefer to fill in an application form, please let me know and I can send one to you by email.

The closing date for receipt of applications is Friday 26 April 2024.

We look forward to hearing from you.

Yours faithfully,

Lisa Baker

Lisa Baker
Support at Home Service Manager.

JOB DESCRIPTION

Job Title: Support Worker (Support at Home Service)

Reporting to: Support at Home Service Manager

Hours of Work: By arrangement (Zero rated contract).

Salary: £13.15 per hour

Disclosure: Criminal Records Bureau Enhanced Disclosure will be required

Purpose:

- To provide support for clients in their own home, and/or enable them to get out and about in the local community.
- To support clients to stay independent and to live in their own home for as long as possible.
- To enable a Carer to have a break from caring.

Main Duties:

- Provide company and companionship
- Support clients with every day household tasks
- Assist with making meals and drinks
- Ensure clients’ safety
- Take clients out and about (if we have agreed it is safe to do so)
- Carry out any additional tasks agreed with each individual clients (which will be detailed in their support plan).
- Comply with Age UK Bexley policies and procedures
- Attending and participating in meetings as required.
- Attending and participating in any training or development required to ensure personal and professional development.
- Any other duties as may be required by the Support at Home Manager from time to time.

Person Specification

	ESSENTIAL	DESIRABLE	I or A (interview or application)
An understanding of the needs of older people and the issues they face	YES		I&A
Experience of working with older people in a supportive environment.		YES	I & A

NVQ 2 (or equivalent) in Health and social care		YES	I & A
An understanding or the principles of Safeguarding Adults at Risk	YES		I&A
Driver with use of own suitable transport	YES		A
Excellent inter-personal skills and the ability to put someone at ease	YES		I